

Veazie Town Council

Regular Meeting

June 13th, 2017 7:00pm

AGENDA

ITEM 1: Call to Order

ITEM 2: Secretary to do the Roll Call

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

ITEM 5: Approval of the June 5th, 2017 Special Council Meeting Minutes

ITEM 6: Comments from the Public

New Business:

ITEM 7: Transfers

ITEM 8: Induction of Council meeting date discussion

ITEM 9: Discussion of office closure for yearend duties

ITEM 10: Donation requests

Old Business

ITEM 11: Comprehensive Plan update

ITEM 12: Manager's Report

ITEM 13: Comments from the Public

ITEM 14: Requests for information and Town Council Comments

ITEM 15: Review & Sign of AP Town Warrant #22 and Town Payroll #25, AP School Warrant #25A.

ITEM 16: Adjournment

Agenda Items For June 13, 2017 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 7: As we near the end of the Fiscal Year, Manager Leonard is requesting several transfers.

Suggested motions are as follows:

- A. I motion we transfer \$2,500.00 from Fixed Cost Street Sweeping account 800-40-120 to a reserve account to be created named Street/Drain Cleaning
- B. I motion we transfer \$2,500.00 from Fixed Cost Drain Cleaning account 800-40-130 to a reserve account to be created named Street/Drain Cleaning.
- C. I motion we transfer \$1,000.00 from the Fire Department Miscellaneous Revenue Account (300-1000) to the Fire Department EMS Equipment Account (300-60-073)
- D. I motion we transfer \$12,000.00 from the Recreation Community Program account (500-40-093) to Tennis Court Maintenance account (30-3065-00).
- E. I motion we transfer \$2,000.00 from Recreation Community Program account (500-40-093) to Veazie Days account (10-4060-00).

ITEM 8: Per the Town Charter, a meeting needs to occur within 5 days following the regular Town Election and at said meeting, Council members-elect shall be sworn to the faithful discharge of their duties by the Town Clerk or an official authorized to administer oaths of office. Staff recommends this occur prior to June 16th as the Charter does not specify if it's 5 business days or not. If we were to have it on the 19th we would be outside the 5 days as described.

ITEM 9: Staff requests again this year, the ability to close at noon time on June 30, 2017 so they are able to conduct end of year business.

Suggested Motion: I motion we authorize the closure of the Town Office on June 30, 2017 at noon time so staff can complete end of year business.

ITEM 10: Manager Leonard will present the request for donations that have been received to date. Currently in the Community Program account there is \$1,300.00 available to expend. Donation request were received from Spruce Run Womencare Alliance, Maine Public, The Lifeflight Foundation, Community Health and Counseling, and Penquis. The letters of request have been included for review

ITEM 11: Consultant Dean Bennett has provided a memo updating the Council on the status of the Town's Comprehensive Plan update. Unfortunately, he is unable to attend the meeting.

Veazie Town Special Council Meeting June 5th, 2017

Members Present: Chairman Tammy Perry, Council, Councilor David King, Councilor Paul Messer, Councilor Michael Reid and Manager Mark Leonard.

ITEM 1: Call to order

Chairman Perry called the meeting to order at 5:30 pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the May 15th, 2017 Regular Council Meeting Minutes and May 22nd, 2017 Council Workshop Minutes.

Councilor David King made a motion, seconded by Councilor Paul Messer to approve the May 15th, 2017 Regular Council Meeting Minutes as written. Voted 4-0-1. Motion carried. Councilor Chris Bagley abstained.

Councilor Chris Bagley made a motion, seconded by Councilor David King to approve the May 22nd, 2017 Council Workshop Minutes as amended. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the public

None

New Business:

ITEM 7: Executive Session - 1 M.R.S.A.(405) 6A – Personnel Matter

Councilor David King made a motion, seconded by Councilor Paul Messer to enter into Executive Session - 1 M.R.S.A.(405) 6A – Personnel Matter at 5:40pm. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor David King to exit Executive Session at 6:10pm. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor David King to increase Manager Leonard's salary 5% effective July 1st for FY 2017-2018. Voted 5-0-0. Motion carried.

Old Business

ITEM 8: Manager's Report

There was not a Manager's Report for this meeting.

ITEM 9: Comments from the Public

ITEM 10: Requests for information and Town Council Comments

Councilor David King shared his concerns about the lawn mowing and Councilor Paul Messer thanked Chairman Perry and Councilor King for all their years of service to the town.

ITEM 11: Review & sign AP Town Warrant #21 and Town Payroll #24, School Payroll Warrant #24 and AP School Warrant #24.

The warrants were circulated and signed.

ITEM 12: Adjournment

Councilor David King motioned to adjourn. Councilor Paul Messer seconded. No discussion. Voted 5-0-0. Motion carried. Adjourned at 6:18pm

A True Copy Attest

Mark Leonard Town Manager



Mark Leonard Town of Veazie 1084 Main Street Veazie, ME 04401 Bangor Office: PO Box 653

Bangor, ME 0440 (207) 945-5102

ce: PO Box 192

Dover-Foxcroft Office: PO Box 192

Dover-Foxcroft, ME 04426

(207)564-8166

January 2017

Dear Mark,

"Remember the Past and Hope for the Future," our theme for Domestic Violence Awareness Month this past October, carries us forward as we plan for 2017. The Town of Veazie has been an important partner in our work for many years. Your support has enabled us to:

- Address the needs of people affected by domestic abuse with a full range of services including safety-planning, advocacy, and support;
- Provide prevention education and training to foster safe, healthy relationships; and
- Engage the community in an effective, coordinated response to domestic abuse which recognizes the nature of the abuse, repairs the damage done by it, and changes the conditions which lead to it.

In our last fiscal year, 2016, we served 1,292 individuals including 5 residents of Veazie.

So much work remains to be done to ensure that our services are available to everyone who needs them, including many elders and members of the LGBTQ community who are experiencing abuse at home. With your continued help, we can reach more victims of abuse in 2017 to let them know that our doors are open to them.

We appreciate your donation of \$100 last year, and we hope you will continue to support us at this level. We look forward to continuing our long-standing partnership in keeping our communities and homes safe. Please consider our request as you plan your budget for the next fiscal year, and we work to attain the goal of safety for all of our citizens. Spruce Run-Womancare Alliance must demonstrate local support in order to access state and federal dollars. If you have any questions about our programs or our request, please call us at either the Bangor or Dover-Foxcroft office. We would welcome the opportunity to speak with your budget committee.

Sincerely.

Amanda Cost, Facilitative Director



December 22, 2016

Mr. Mark Leonard Town of Veazie 1084 Main Street Veazie. ME 04401-7091

Dear Mr. Leonard,

I am writing today to request support from your community in the amount of \$100 for Maine Public for 2017.

Maine Public – yes, a new name! – remains committed to better serve, inform and entertain communities like yours across Maine. We focus on Maine stories and Maine people and are well aware that access to quality programs and information should have few barriers to individuals and families no matter where they reside in our state.

To that end, we continue to provide Maine Public Television, our primary television channel, and The CREATE Channel for free over the airwaves. This year we are especially excited to add another free over the air channel focused on kids and education called the PBS Kids Channel. Children and parents across Maine will have access to this channel and enjoy the safe and instructive content that PBS provides through its children's programming.

Access is also a theme of our radio signals. We have two now, Maine Public Radio and Maine Public Classical, that serve the state. In the case of Maine Public Classical, we are carefully building an entirely new network and with five transmitters currently in the fold, we can now reach over 500,000 Mainers with a terrestrial radio signal dedicated to classical music, jazz, and opera.

We remain focused on offering more in-depth coverage of events and issues in Maine and explore how national and international events might affect our state. Our reporters cover the entire state and their work is heard throughout the day on Maine Public Radio and on our website. Our afternoon call-in news show, *Maine Calling*, continues to grow a passionate audience as they touch on issues that affect all Mainers. And we are continuing to develop new programs that we think your community will really enjoy. We are about to launch a new program called the Maine High School Quiz Show that will feature students from schools across Maine competing in a battle of wits.

All of our work is only possible through support like the residents of Veazie have provided. We very much appreciate your past support and ask you once again to consider us this year.

Pam Smart

Sincerely,

Director of Member Services

	MPBN	Budget	
	FY 2017 Operating Budget	FY2017	
		10 30 50 10 50 12	
1	REVENUES		
·	Development		
1	Membership - TV	1,320,100	1
2	Membership - Radio	1,745,100	2
3	Membership - Both	1,870,000	3
4	subtotal membership	4,935,200	4
5	Matching Gifts TV	14,500	5
6	Matching Gifts Radio	7,000	6
7	subtotal matching	21,500	7
		A No.	-
8	Underwriting TV	386,000	8
9	Underwriting Radio	1,770,000	9
10	Underwriting Multi-Media	125,000	10
11	Web Sponsorhip	40,000	11
12	Magazine Advertising	25,000	12
13	subtotal underwriting	2,346,000	13
14	Major Gifts Unrestricted Individual	972,200	14
15	Major Gifts Restricted Individual	1,500	15
16	Foundation Support Restricted	100	16
17	Foundation Support Unrestricted	82,500	17
18	subtotal major gifts	1,056,300	18
19	Towns	10,500	19
20	Car Talk Affiliate	255,700	20
21	Community Events	4,000	21
22	Subtotal - Development	8,629,200	22
00	Adams of a state		
23	Marketing	300	23
24	State Appropriation	1,500,000	24
25	Corp. Public broadcasting	1,690,000	25
26	In-Kind CS Trade	28,600	26
27	Other / Rental / miscell.	420,044	27
28	Total Revenues	12,268,144	28
	EXPENSE		
29	Salaries/ Wages	5,191,907	29
30	Taxes/Benefits	1,541,538	30
31	Administration	724,700	31
32	Radio	1,194,314	32
33	Television	1,086,805	33
34	Technology & Operations	1,305,500	34
35	Development	882,680	35
36	Marketing & Communications	130,450	36
37	Digital Services	92,550	37
38	General institutional	102,700	38
39	Subtotal - Expenditures	12,253,144	39
73	outotal - Expenditules	(L/LUG) 144)	35
40	Total expenditures	12,253,144	40
41	Excess of Revenues over expenses	15,000	41

Statements of Financial Position

June 30,

ASSETS	2016	2015
Current Assets		
Cash and cash equivalents	\$ 1,833,360	\$ 1,461,152
Cash and short-term investments designated for capital purposes	354,261	353,244
Accounts and grants receivable	8,019	21,841
Pledges receivable within one year	2,687,841	2,248,176
Prepaid expenses	144,224	114,690
Total Current Assets	5,027,705	4,199,103
Property and Equipment		
Digital Conversion Equipment		
Broadcast equipment	8,808,579	8,808,579
Accumulated depreciation	(7,193,189)	(6,896,987)
Total Digital Conversion Equipment	1,615,390	1,911,592
Total Digital Conversion Equipment	1,010,030	1,511,032
Other Property and Equipment		
Land and improvements	259,978	259,978
Buildings and improvements	4,967,923	4,822,839
Broadcast equipment	11,496,352	11,400,282
Office equipment and furniture	3,305,223	3,283,165
Automotive equipment	607,391	677,172
	20,636,867	20,443,436
Accumulated depreciation	(15,092,344)	(14,485,967)
Total Other Property and Equipment	5,544,523	5,957,469
Other Assets		
Unemployment compensation deposit	61,901	61,870
Investments - long-term	5,440,611	
		5,195,821
Pledges receivable after one year	1,402,000	447,848
Total Other Assets	6,904,512	5,705,539
Total Assets	\$ 19,092,130	\$ 17,773,703
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 103,213	\$ 161,959
Accrued expenses	763,237	860,390
Total Current Liabilities	866,450	1,022,349
Long-Term Liabilities		
Accrued postretirement benefits	78,864	86,464
Accided positetifetti beriettis	10,004	00,404
Total Liabilities	945,314	1,108,813
Net Assets		
Unrestricted		
Operations	6,439,656	6,479,324
Board designated investment	4,971,025	4,749,816
Digital Television Conversion	781,107	770,515
	12,191,788	11,999,655
Temporarily restricted	5,532,669	4,339,372
Permanently restricted	422,359	325,863
Total Net Assets	18,146,816	16,664,890
Total Liabilities and Net Assets		
Total Flamilities and Net Assets	\$ 19,092,130	\$ 17,773,703



November 7, 2017

Town of Veazie 1084 Main St Veazie, ME 04401

Veazie Citizens:

We are truly LifeFlight of Maine: In fiscal year 2016, LifeFlight completed 1799 missions, the highest number yet, and the need for these services continues to increase each year. 1543 of those critical care patients were residents of 319 towns in Maine. Since 1998, we have completed more than 20,000 missions and have directly touched lives from all but 13 towns in the state.

LifeFlight was founded on the belief that every person in Maine should have access to critical care when and where needed, regardless of location or ability to pay. LifeFlight's charity care and bad debt is projected to be over \$2 million in fiscal year 2017, and we must fundraise for aircraft, medical equipment and infrastructure improvements.

Transports of Veazie residents:

1998-2011	2012	2013	2014	2015	2016	total trans to date
2	0	3	2	0	1	8

Support from communities: 138 Maine municipalities, or over 30%, have now made voluntary donations in support of this work, and most do so each year, in amounts ranging from \$100 to \$2,500. We suggest a donation of \$1 per resident, but understand that town finances are challenging and appreciate support in any amount.

Direct impact: Through fundraising efforts, LifeFlight has added an airplane to the fleet that completes longer distance flights, and flies in inclement weather. In early 2017, we will put a third helicopter into service. The additional aircraft means a significant increase in LifeFlight's availability for Veazie residents, who may need transport to local hospitals or to Boston for specialized lifesaving procedures.

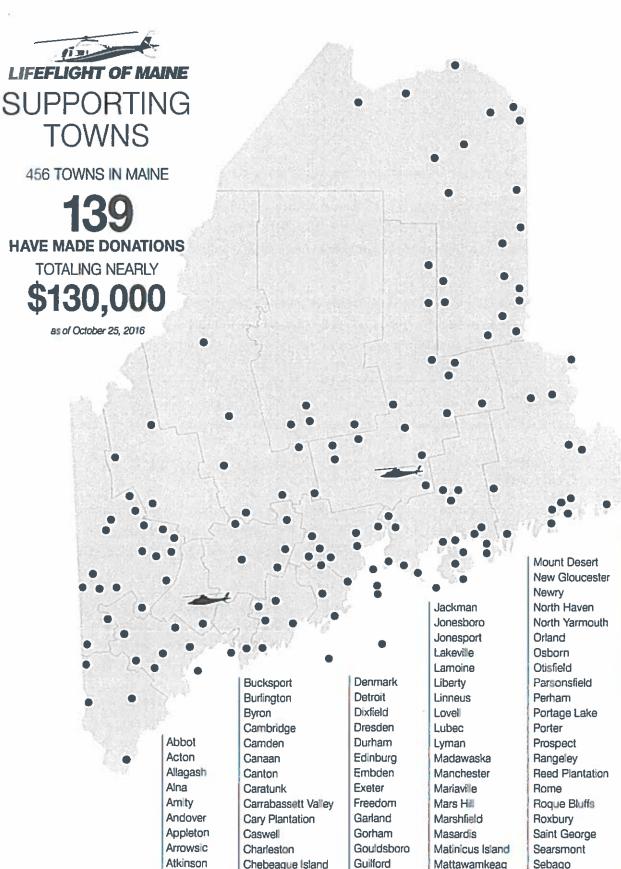
Please consider a donation of \$960 this year. Your gift goes to purchase aircraft and medical equipment, install helipads in communities, and upgrade weather and GPS systems around Maine that make the airspace safer for all flight. Please contact Christine deLorimier at 230-7092 or cdelorimier@lifeflightmaine.org with any questions or discuss having a LifeFlight representative at a Veazie meeting. Thank you for your consideration.

Sincerely,

Executive Director

Thomas Judgé

LifeFlight of Maine and LifeFlight Foundation



Hamlin

Hammond

Harpswell

Haynesville

Hartford

Hebron

Islesboro

Maxfield

Mexico

Milford

Monticello

Mount Chase

Montville.

Monhegan Island

Bar Harbor

Beddington

Belfast

Benton

Bremen

Brooklin

Brooksville

China

Clifton

Cooper

Crawford

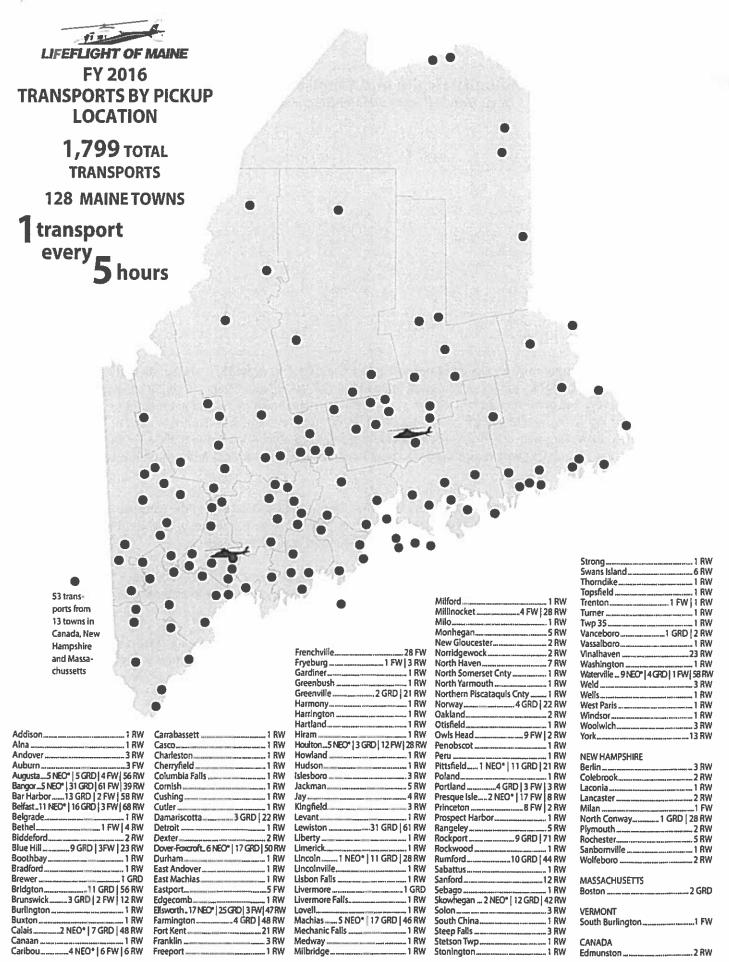
Crystal

Cutler

Cranberry Isles

Stow Stratton/Eustis Sullivan Sumner Swans Island Swanville Talmadge Trenton Vanceboro Vinalhaven Waite Wallagrass Waltham Warren Waterford Weld Weston Westport Island Whitneyville Willimantic Sebago Windham Sedawick Windsor Sherman Winn Smithfield Winter Harbor Sorrento Wiscasset Stacvville Woodstock Standish Woodville Steuben York

Stockholm Stoneham





Community Health and Counseling Services Home Health, Hospice and Mental Health Services

PO Box 425 Bangor, Maine 04402-0425 Tel. 207-947-0366 TTY 207-990-4730 www.chcs-me.org

November 4, 2016

Mr. Mark Leonard, Town Manager Town of Veazie 1084 Main Street Veazie, ME 04401-7091

Dear Mr. Leonard:

Founded in 1883, Community Health and Counseling Services (CHCS) provides home health and mental health services to over 9,000 adults and children in communities throughout Maine. CHCS supports: adults with severe and persistent mental illness who need assistance in achieving and maintaining independence while living within their communities; children and their families who are in need of intensive help in dealing with emotional and behavioral problems; homebound individuals with serious or terminal illnesses or dealing with a disability who may need home health services and end-of-life-care (hospice).

Our mission, "to provide community health services which are needed and valued by the communities and individuals we serve" supports the belief that, whenever possible, care is best given in a familiar setting where family and friends can become a part of the support and recovery process.

As a private not-for-profit organization, CHCS understands the importance of delivering quality services in an efficient and cost effective manner. CHCS collaborates with many resources to provide quality care which benefits the individual and their community.

We recognize the economic challenges facing all Maine communities and municipalities. Our request for your support in the amount of \$829, is submitted with an understanding that you face many difficult decisions and constraints. Your appropriation will be directed to support the programs and services offered by CHCS. Any assistance you can provide will help us with our services.

I have included some information relevant to our services in Southern Penobscot County. Please do not hesitate to contact me should you have any questions. Thank you for consideration of our request.

Dale Hamilton
Executive Director

Sincerely.

Making a Difference...It's What We Do.

Community Health and Counseling Services

Southern Penebscet - 2016





Community Health and Counseling Services is a private nonprofit community mental health, home health and hospice agency that is Medicare/Medicaid certified. Our home health and hospice services are CHAP accredited. CHCS provides community-based treatment and rehabilitation services to children with emotional and behavioral problems, adults with chronic mental illness and home health services and end-oflife-care (hospice) to those with serious or terminal illnesses.



CHCS serves the needs of children, adults and families in Southern Penobscot County within 27 communities through its office located in Bangor.

143 residents of Southern Penobscot County are part of our caring staff.

CHCS provided support to more than 1,115 residents in Southern Penobscot County through its services. CHCS community-based services allow residents to remain in their community.

Southern Penobscot received 29,251 health care visits from CHCS professionals and 6,204 days in residential care (child).



The community-based nature of the services provided by CHCS helps to prevent admission to more expensive forms of care. CHCS builds upon the natural resources of the individual to help them create a sustainable network of support that remains in place when CHCS is no longer needed.



This is done through services like home health, hospice, physical therapy, adult and child therapy, child treatment foster care, adult community integration services, adult and child medication management, and child residential programs.

Measurable Benefits

CHCS aggressively measures outcomes for its programs and services. Our home health and hospice services department is required to participate in an outcome measurement process called OASIS. OASIS is a national outcome data tool that is required throughout the home health industry.

All of the outcome data collected by CHCS and other entities demonstrates that CHCS is successful in improving the overall quality of lives of individuals who are experiencing significant health needs.

CHCS's Home Health and Hospice program received the 2014 HomeCare Compare distinction that recognizes the Top 500 Home Health Care agencies in the nation.

Providing Quality of Life to Individuals and Families in Southern Penobscot County

The mission of CHCS is to provide a comprehensive array of community health services that are needed and valued by the communities we serve. The very nature of the services provided by CHCS enables individuals to have improved lives. We all know the comfort that home and community brings during an illness. Our home health care services bring this care to an individual's home. Since our services are developed in partnership with the individual, treatment plans are developed which foster improvement for the individual.

CHCS Practices Good Stewardship

CHCS establishes a request amount for each county in which we provide service. After determining this request amount, each town's specific request is determined by the amount of services provided to residents in that town in relation to the total population served in the county.

CHCS understands that communities receive many well deserving requests. We attempt to keep our requests to a reasonable level. As such, CHCS caps the total request of any town at \$5,000. This year we are requesting \$28,000 from Southern Penobscot County municipalities.

Organizational overhead is 12.73%. All other costs are service delivery related. Flexible dollars are used to bridge the gap between reimbursement and the cost of service delivery.



Mr. Mark Leonard Town of Veazie 1084 Main St Veazie, ME 04401

Dear Mr. Leonard

Penquis is requesting that the Town of Veazie allocate \$2,075.00 at its 2017 meeting to support Penquis' work. This amount is equal to 1.3% of the services received.

During the year ending May 31, 2016, Penquis assisted residents of the Town of Veazie with services valued at \$159,638.00. A summary of services provided to residents and the value of those services is enclosed.

You can go to the Penquis website at www.penquis.org to view the Annual Service Report for the year ending May 2016. The report lists the services provided to each town and the value of those services. We would be happy to provide a hard copy of the report. Please contact me if you would like to receive a copy.

2017 marks the 50th anniversary of Penquis. We are honored to have been of service to local citizens and communities for so many years, and look forward to many more. To learn how we might better assist the least fortunate of our citizens, we welcome the opportunity to discuss services with municipal officials. I would be pleased to have a member of our staff meet with you, review this request and identify how Penquis might be most responsive to the needs of the Town of Veazie.

In the meantime, if you have questions about our request or if Penquis can assist one of your citizens, please call me at 1-800-215-4942 or 973-3500.

Sincerely,

Kara Hay

Chief Executive Officer

TO: Citizens of Veazie Year End: 2016

Penquis provides health, human services and other support to low-income people throughout Knox, Penobscot and Piscataquis counties. During the past year, the following services were provided to residents:

SERVICE	NUMBER	SERVED	VALUE (includes leverage funds)
Autism	241	Families	\$5,186
Provides case management services and works with fan 20 on the Autism spectrum.	nilies, schools and on	ganizations serving c	hildren ages 0-
Central Heating Improvement Program	6	Clients	\$5,585
Repairs or replaces faulty central heating systems.			
Child Care	3	Children	\$71,220
Offers full-time and extended hours of care for children 0	3-5 years old. No inco	ome eligibility guidelin	es.
arly Head Start	1	Children	\$15,126
Provides children 6 weeks to 3 years of age and their fai family support services. Income eligibility required.	milies with early child	lhood development ex	kperiences and
mergency Crisis Intervention Program	6	Households	\$1,367
Provides home heating assistance to income-eligible hold	useholds that are in a	an emergency or ener	gy crisis.
amily Visit Program	1	Clients	\$6,368
Provides supportive visitation services to families involve the custody of DHHS.	ed with child protectiv	ve services and whos	e children are in
riend & Family Miles	4,977	Miles	\$1,045
Provides travel reimbursement for eligible appointments.			
ood Neighbor Heating Assistance	3	Households	\$434
Provides 100 gallons of heating fuel to households whos	se income is 250% of	the federal poverty le	evel or less
lead Start	1	Children	\$11,505
Provides children 3 to 5 years of age and their famillies of support services. Income eligibility required.	with early childhood e	education experience	s and family
fome Buyer Education	2	Clients	\$500
A 12-hour certified hoMEworks training course to help in	dividuals make prude	ent home purchase d	ecisions
aw Project-Consultations	1	Clients	\$300
Attorneys meet one time with an individual to answer quindividual complete court forms. Priority to persons expe	estions about the civ riencing domestic vic	il legal process and/o plence, sexual assaul	r help an t or stalking.
ow-income Home Energy Assistance Program	52	Households	\$24,324
Assists income-eligible households with home heating c	osts.		
Maine Families Home Visiting Program	3	Families	\$9,615
Provides information, support and encouragement to exp	pectant parents and p	parents of babies and	l toddlers.
	4,905	Miles	\$2,011
Olunteer Miles	7,505		
Olunteer Miles Provides public and social service transportation in priva		nteer drivers	
Volunteer Miles Provides public and social service transportation in prive Weatherization		nteer drivers Households	\$5,051

This year we are requesting: \$2,075

Municipal support is greatly appreciated, as it provides flexible funds to meet important needs that specific, earmarked Federal and State funding does not allow.

Thank you for your continued interest and support!



To:

Mark Leonard, Town Manager

From:

Dean L. Bennett

Date:

June 8, 2017

Subject:

Comprehensive Plan Update

I wanted to provide you a progress report on the Veazie Comprehensive Plan Update.

The Planning Board has completed the following sections:

Historic and Archaeological Resources

Population

Water Resources

Economy

Natural Resources

Housing

Agricultural and Forest Resources

Recreation

Marine Resources

Transportation

The Planning Board is currently reviewing revised drafts of the following sections:

Public Facilities and Services

Existing Land Use

Fiscal Capacity and Capital Investment

Land Use Plan

Once these remaining sections are finalized, the following steps will be necessary:

- Public Workshops on Plan (if desired)
- Planning Board Public Hearing on Plan
- Finalize Plan (second public hearing if warranted)
- Submit Plan to the Department of Agriculture, Conservation and Forestry
- Department Review of Plan and Consistency Determination
- Response to State Review of Plan (additional information or changes may be necessary)
- Public Hearing on State Review and Comments
- Resubmission of Plan with Changes (if necessary)

Our next scheduled meeting is June 22, 2017. I anticipate having a draft of all plan sections for review and approval at that meeting. Target date for completed plan, ready for submission is August 1, 2017.



Manager's Report For June 13, 2017 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

I have met with Matt Polo from Polo Property Management on several projects I am looking to have completed after the approval of the budget. One item he will be completing prior to the end of this year is painting of the main entrance to the municipal building.

I attended the Maine Chiefs of Police training and meeting that was held in Bar Harbor. I have been chosen to be the regional representative for region 5 which is Penobscot and Piscataquis Counties on the Board of Directors for the Maine Chiefs. This is a position I have held for many years in the past.

I received and reviewed all the proposed ordinance changes for the planning board. These were presented at a public hearing and will now be presented to the Council for action.

I have met with Barney Silver on several occasions to review and go over current and future projects. These include under drain work on Buck Hill, storm drain work, Preparation for Davis Drive work and the installation of the water line for the sprinkler system at the Community Center. During the installation of the water line it was discovered and easement would be needed from the abutting land owner. I spoke with the abutters and ultimately Town legal and the abutter's attorneys have prepared the necessary legal documents and work will begin shortly.

I met with Maine Fire Protection and they had begun the installation of the sprinkler system but halted work when the easement issue was discovered. Now that has been resolved I believe work will restart shortly.

I have met with a representative from NESCOM on getting the Towns Public Access Channel back on line. He contacted Spectrum to confirm signal was being sent to the Municipal Building and since has been to Municipal building and inventoried what is needed for equipment. We will continue to work on this over the next few weeks and hopefully will have the channel back on line after many years of being off line.

I held another meeting with the Sewer District and the Water District to go over the Davis Drive road reconstruction. The meetings continue to be beneficial for planning purposes. Another meeting has been scheduled for June with a projected start date of late July.

I met with a representative from Bangor Health to discuss overdose prevention and ways we could partner to help those in need. Another meeting will be occurring where we are going to discuss the possibilities of a community meeting.

Manager's Report For June 13, 2017 Council Meeting

I received notice that the Fire Department was successful in a grant request they made to Maine Municipal Association for fire gear. The confirmation letter is attached for review.

The students of the Veazie Community School undertook two projects for the Town this year. One being the stenciling of the storm drains and stream cleanup. Both were a great success and a certificate of appreciation will be presented to them during the last day of school assembly.

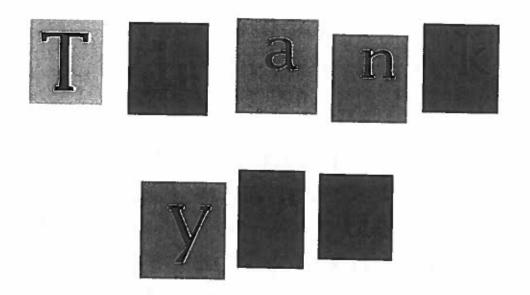
l attended the pre-k thru second grade musical that was held at the school. The students and staff did a great job preparing and presenting this event.

I have met with Consultant Dean Bennett on the progress of the comprehensive plan rewrite which he reports is going well but is off schedule. He has prepared a memo with an updated time line which I will present to Council for discussion.

The Veazie Fire Department has met with and will be partnering with the Red Cross to install smoke detectors in homes located around town. A news story that was in the Bangor Daily news is attached for review.

Attachments:

- 1. Thank you note to Lt. Sirois
- 2. News article from Bangor Daily News
- 3. Thank you note from Bruce Poliquin
- 4. Email from Principal Cyr on stenciling event
- 5. Certificate of Achievement ref Tree City Status
- 6. Announcement of Musical at School
- 7. Confirmation letter from MMA on Safety Grant request
- 8. Stormwater 101 program update



Seer It Yours,

The inclusion token of my appreciation is a very tomail gestere of thouchs for your tolog in Suisday, It ... for being so wonderful! is an awful teaching to foul and no longer transfer in Chaosing to think it was divine unterestion that height you to my aid in Junday up terment on the suight pure to my aid in Junday up terment of aid for height you to my aid in Junday of terment of aid prompts to be kind and caling Bongar town.

Nay Her Bless Jen Der Can

BANGOR DAILY NEWS

(http://bangordailynews.com/)

Red Cross and Veazie Fire Department partner to install free smoke alarms, promote fire safety (https://bangordailynews.com/community/red-cross-and-veazie-fire-department-partner-to-install-free-smoke-alarms-promote-fire-safety/)

By American Red Cross of Maine (https://bangordailynews.com/author/annkim/) Posted May 17, 2017, at 1:42 p.m.

VEAZIE – The American Red Cross of Maine and the Veazie Fire Department are teaming up to install free smoke alarms in residents' homes and teach people how to be prepared for home fires.

Residents can sign up for free smoke alarm installation by calling Ron Springel of the Red Cross at 874-1192, extension 113. The Veazie Fire Department will follow-up with the installation.

"Seven times a day someone in this country dies in a home fire and countless others suffer injuries," said Fire Chief Mark Leonard. "We want residents to be safe. Smoke alarms cut the risk of someone dying from a home fire in half, so we want to put them in as many homes as we can."

The effort is part of an ambitious national campaign launched by the Red Cross to cut home fire deaths and injuries by a quarter by 2020.

Start Download - Update Windows® 10 Drivers

Step 1- Install DriverUpdateTM.
Step 2- Scan. Step 3- Identify
Missing Drivers!

driverupdate.net



"Nationally, the Red Cross responds to nearly 64,000 disasters every year – and the vast majority are home fires," said Kristen Simas, Home Fire Campaign Lead for Northern and Eastern Maine. "When a home fire strikes, you may have as little as two minutes to get out safely. Having smoke alarms and an escape plan can make all the difference."

Since its launch in October 2014, the national campaign has installed more than 744,000 free smoke alarms and has helped families create more than 263,000 escape plans. The campaign has saved at least 215 lives.

HOME FIRE SAFETY: There are several things people can do to protect themselves and their loved ones from fires. They include:

- Installing smoke alarms on every level of the home, inside bedrooms and outside sleeping areas. Test them every month and replace the batteries at least once a year.
- Developing a fire evacuation plan with all members of the household and practicing it several times a year, at different times of the day.
- Include two ways to get out of every room and consider escape ladders for sleeping areas or homes on the second floor or above.
- Pick a place outside for everyone to meet and make sure everyone knows where it is.
- · Removing any fire hazards from the home.

To learn more Red Cross fire safety and preparedness information, visit redcross.org/homefires.

About the American Red Cross: The American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families. The Red Cross is a not-for-profit organization that depends on volunteers and the generosity of the American public to perform its mission. For more information, please visit MaineRedCross.org, like the American Red Cross of Maine on Facebook or visit us on Twitter at @ARC_Maine.

This post was contributed by a community member. Submit your news \rightarrow (https://bangordailynews.com/post/)

https://bangordailynews.com/community/red-cross-and-veazie-fire-department-partner-to-install-free-smoke-alarms-promote-fire-safety/ (https://bangordailynews.com/community/red-cross-and-veazie-fire-department-partner-to-install-free-smoke-alarms-promote-fire-safety/) printed on May 23, 2017



HOUSE OF REPRESENTATIVES WASHINGTON, D. C. 20515

May 18, 2017
Bruce Poliquin
Member of Congress
2ND District, Maine

Mark Leonard Chief of Police 1084 Main St Veazie, ME 04401-7056

Dear Chief Leonard:

In honor of National Peace Officers Memorial Day and National Police Week, I want to express my deepest appreciation for the steadfast commitment of law enforcement officers in the State of Maine. It is your selfless dedication and sacrifice to protect our fellow Mainers every single day that keeps our State safe.

I am especially thankful for the work Maine Police Officers do to combat the opioid epidemic. One of my top priorities in Congress has been to give law enforcement the tools they need to tackle this epidemic head on, but those efforts pale in comparison to the day to day courage of you and your fellow officers.

As your Representative in Congress, I look forward to working closely with local law enforcement to address this issue and any others that may arise. Please do not hesitate to reach out to my offices in Maine or Washington, D.C. if I can ever be of service to you.

Again, thank you for your hard work on behalf of our Maine children and families. It is an honor to represent law enforcement professionals like you in the United States Congress.

Sincerely,

Bruce Poliquin

Buce Toliguin

Monday, June 5, 2017 10:03:52 AM Page 1 of 3

Printed by: Mark Leonard

Title: Fwd: Stenciling group: VirtualTownHall

Message

Thu, May 18, 2017 12:35 PM

From:

Matthew Cyr <mcyr@veaziecs.org>

To:

Mark Leonard

Subject:

Fwd: Stenciling group

Great day for the stenciling project!

Matthew Cyr Principal Veazie Community School 1040 School Street Veazie, Maine 04401 (207) 947-6573 Fax: (207) 947-6570

Begin forwarded message:

From: Alexandra Dineen < Idineen@veaziecs.org>

Subject: Fwd: Stenciling group

Date: May 18, 2017 at 11:35:51 AM EDT

To: Matt Cyr < mcyr@veaziecs.org >

Begin forwarded message:

From: Alexandra Harjula aharjula@hotmail.com>

Subject: Stenciling group

Date: May 18, 2017 at 11:34:55 AM EDT

To: "Idineen@veaziecs.org" < Idineen@veaziecs.org>

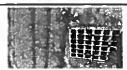




















Sent from my iPhone



AGRICULTURE, COINSIERVATION, AND FORESTRY

THIS AWARD PRESENDED TO
THE TOWNSOF

VEAZIE

For achieving Tree City USA status for the 4th year Thank you for your commitment to community foregary in Maine!

CERTIFICATE OF ACHIEVEMENT

Given this 22nd day of May, 2017

Doug Dence

MAINE FOREST SERVICE, DIRECTOR



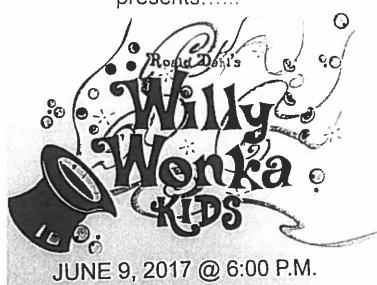
A Mathematical Services.

Veazie Community School added a new photo May 30 at 8 40am

English (US) Español Português (Br Français (France) Deutsch

Privacy Terms Advertising Ad Cno Cockies More Veazie Community School 2017 Like This Page May 30

Pre-K thru Second Grade at VEAZIE COMMUNITY SCHOOL presents.....



In the V.C.S. gym!!

Donations are welcome at the door!

Paul Dunuis, Rhonda Brissette Kate McGovern and 4 others like this

Chronolog:cal

Rosemary Freese Can't wait 1 May 30 at 9 22am

Brian Richardson Is it 6 or 6 30? I have heard

May at 1 copm

9 6

P.M.

1!!

at the

W.11...



Telephone No. (207) 626-5583 (800) 590-5583 Maine Only RMS Fax (207) 626-0513 Fax (207) 624-0127

June 1, 2017

Pete Metcalf Town of Veazie 1084 Main St Veazie, ME 04401

RE: Safety Enhancement Grant Application for May 2017

Dear Assistant Chief Metcalf:

The selection committee has reviewed your application and is pleased to approve your request. This grant is to be used exclusively for purchasing a set of Turnout Gear, as stated in your application.

The grant is intended to cover two-thirds of your cost up to, but not exceeding \$1,172.11. When your project is <u>complete</u>, please send us proof of payment (cancelled check, treasurer's warrant, "paid" stamped invoice, etc.) so that reimbursement can be made. The grant must be used within one year from the date of this letter or it will be withdrawn.

We have enclosed a press release that may be used to announce your Safety Enhancement Grant to your community. If you have any questions, please call Jennette Holt at 624-0140 or contact me directly at 624-0165. Congratulations on your grant! We appreciate your interest in workplace safety.

Sincerely.

Donald Vickery

Loss Control Manager

Enclosed: Draft Press Release

lonald n Villan

cc: Mark Leonard

App 05-17-200



MS4 STORMWATER PROGRAM UPDATE "STORMWATER 101"

VEAZIE TOWN COUNCIL AND PLANNING BOARD

Prepared by: Stillwater Environmental Engineering, Inc.





STORMWATER 101

June 2017

List of Stormwater Acronyms:

BASWG: Bangor Area Stormwater Group

BMP: Best Management Practice

EPA: Environmental Protection Agency

MCM: Minimum Control Measure

MDEP: Maine Department of Environmental Protection

MS4: Municipal Separate Storm Sewer **O&M**: Operation and Maintenance

PY3: Permit Year Three
PY4: Permit Year Four

SMP: Stormwater Management Plan



Section 1 Veazie PY4 Updates

MDEP/MS4 Stormwater Program

Veazie is a regulated MS4 Community

The current five-year MS4 Permit expires on June 30th, 2018 Permit Year four ends on June 30th, 2017

Each community must designate a priority watershed within their urbanized area (see attachment 1), where they will focus their efforts, The Town of Veazie has designated the watershed area southwest of the Chase Road that drains to Meadow Brook as the Town's priority watershed. Meadow Brook has been identified by MDEP as an impaired water body draining to the Penjajawoc Stream.

Each MS4 Community is also required to create and implement a MS4 Stormwater Management Plan (SMP), which must address each of six Minimum Control Measures (MCMs) (see section 2).



MS4 Program Audit

MDEP MS4 Program Audit

Veazie is likely due for a Maine Department of Environmental Protection (MDEP) MS4 program audit in the near future. The Town is well prepared for any future MS4 program audits due to:

- Maintaining an active role in BASWG;
- The Town's Stormwater Coordinator (Mark Leonard) and Stormwater Team continue their active involvement with all compliance related tasks; and
- Ongoing compliance assistance provided by SEE.

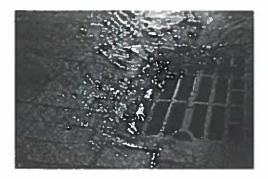


In recent years, MDEP has ramped up their oversight and implementation of the MS4 Program to a "New Normal" which requires significantly more effort from regulated communities in order to maintain compliance with the MS4 permit. Veazie has responded accordingly to this and has maintained compliance with their MS4 permit requirements.

The EPA has recently issued (April 2016) a new MS4 Permit for both MA and NH, which will likely be used as a basis for MDEP in writing the next Maine MS4 permit. This permit will tentatively be issued on July 1, 2018.

Based on discussions with MDEP stormwater program staff, Maine's new five year general permit will have a much greater emphasis on Illicit Discharge Detection and Elimination (MCM III), as well as Construction Site Runoff Control (MCM IV). MDEP has stated that the MS4 permit is iterative and each subsequent permit will build on previous permit requirements.

MDEP is currently requesting initial comments from all regulated MS4 communities during an ongoing stakeholder process over the next year as they prepare a draft of the next MS4 Permit for 2018-2023. There have already been a series of statewide stakeholder meetings, with several more meetings anticipated in the next few months.



Stormwater
Management Team

The Town continues to rely on an active stormwater team for the implementation of its SMP. Team members include:

Town Manager/Stormwater Coordinator: Mark Leonard Public Works: Private Contractor, Lou Silver Construction Co.

Grounds Maintenance: Private Contractor, Bangor Lawn & Landscape

Code Enforcement Officer: John Larsen

Public Safety: Mark Leonard

Environmental Engineering Consultant: Stillwater Environmental Engineering



Section 2 Minimum Control Measures

Compliance Summary

In addition to activities identified in Veazie's SMP. Town staff and its consultant continue to be active in regional compliance activities, as a member of the Bangor Area Stormwater Group (BASWG). The following is a summary of compliance activities for each minimum control measure that have occurred during the current permit year, beginning July 1, 2016 and ending June 30, 2017.

MCM 1 Public Education and Outreach

Municipal Outreach Plan

The BASWG assists the Town with meeting the requirements of MCM 1. Current group activities include improved branding and messaging for permit compliance. This includes new and innovative branding and messaging strategies in order to reach a wider audience. The group has improved its website (www.baswg.org), as well as developed other educational tools mentioned below in MCM 2.

Additional education and outreach efforts which the Town is involved in include:

- Stormwater Awareness Plan (Statewide): A coordinated statewide effort to educate the public about stormwater pollution and preventative measures.
- Stormwater Behavior Change Plan (Regional): a regional effort, focused on lawn and garden care, and coordinated by the BASWG, in order to educate the public about environmentally friendly lawn and garden practices.
- Municipal Outreach Plan (Town-specific): A Veazie specific plan for educating municipal personnel and officials about stormwater pollution and preventative measures.
- Targeted BMP Adoption Plan (Regional): A regional effort, focused on chloride reduction and coordinated by the BASWG, in order to reduce the use of chlorides during winter maintenance activities. Each municipality also develops and implements a Town specific chloride reduction plan.





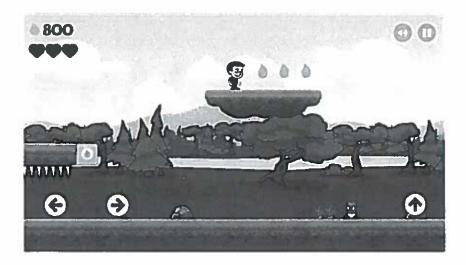
MCM 2 Public Involvement and Participation

Public Events

Veazie participated in the following public involvement events during the past permit year:

Maine Science Festival – Town staff participated in the Maine Science Festival in March of 2017, operating an education booth, which was updated by Pulse Marketing Agency to be more kid friendly. The new materials included a display board, an educational video, and an stormwater video. BASWG members also created an educational activity that allowed children to hold a Velcro raindrop, go down a driveway filled with felt pollutants, and crawl through a storm drain pipe into a pond. This demonstrates to kids how pollution can travel with stormwater to receiving waters. These new materials will continue to be used in subsequent permit years.







Annual Stream Cleanup – A stream cleanup was conducted in May of 2017 at the Veazie School. There were thirteen volunteers from the 8th grade class. The students cleaned up trash from the school grounds, near the river, and behind the town office. They collected four bags of trash.



Storm Drain Stenciling – The Town conducted a stenciling event in May of 2017, where 8 elementary school students, stenciled storm drains on Thompson Rd, Merrick Rd, Summer St, Rock St, and Olive St. Approximately 24 storm drains were stenciled, and about 100 door hangers with information about preventing stormwater pollution were distributed.





MCM 3 Illicit Discharge Detection and Elimination

Annual Storm Sewer System Inspections (May 2017)

- 284 catch basins were inspected for sediment depth and subsequent maintenance.
- 58 open ditches were inspected for signs of illicit discharges.
- 36 outfalls inspected for signs of illicit discharges.

Storm Sewer System Map

Storm sewer mapping updates are currently in progress using mobile data collectors. The Town continues to improve infrastructure maps, as necessary, which is required by the MS4 permit. The Town relies on GIS based mapping for their stormwater system components.

Electronic Data Management

The Town maintains all annual storm sewer system inspection results in their electronic data management system. An example of the Town's GIS viewer is shown below.



MCM 4 Construction Site Stormwater Runoff Control

BMP Inspection and Maintenance

There were no construction projects greater than one acre in size within the Town's urbanized area that met the MS4 Permit requirements of MCM 4 during PY4.



MCM 5 Post-Construction Stormwater Management

MCM 6 Pollution
Prevention/Good
Housekeeping for
Municipal Operations

Post-Construction Ordinance

There are currently no post-construction BMPs within the Town's Urbanized area that meet the MS4 Permit requirements of MCM 5.

Annual Trainings

SEE provided required annual O&M trainings for Town staff and contractors in August of 2016.

Annual Cleaning Program Development and Implementation

Street Sweeping is performed annually, as soon as possible after snow melt and as needed thereafter.

Catch Basin Cleaning Program

Catch Basins are cleaned annually, during the summer, following annual catch basin inspections. If noted during annual catch basin inspections, excess accumulated sediment is removed from catch basin sumps. This minimizes the potential for pipe clogging, and the potential for the discharge of excess sediment to nearby waterways.

Repair and Upgrade Schedule Implementation

Contracted public works staff continue to repair the highest priority stormwater system infrastructure, based on the results of completed annual inspections.





Pollution Prevention and Good Housekeeping BMPs:

The Town has developed and implemented an Operation and Maintenance Plan (O & M) for all municipal facilities and activities that have the potential to impact stormwater runoff. Annual training for Town staff and contracted services is based on O&M topics. The following list includes a sample of O&M topics included in the plan:

- Alternative Products
- Automobile Maintenance
- Hazmat Storage
- Parking Lot and Street Cleaning
- Storm Drain System Cleaning
- Spill Response and Prevention
- Vehicle Washing





ATTACHMENT 1 VEAZIE URBANIZED AREA MAP

